

Dear Customer/Supplier

**SUBJECT: COMPANY ARRANGEMENTS TO LIMIT THE SPREAD OF EMERGENCY CORONAVIRUS CONTAGION**

In relation to recent cases of COVID-19 contagion found in Italy, we inform you that Technical does not have any employee residing in the municipalities indicated in Annex 1 of DCPM 23/02/2020 and that in the last month no employee has made trips abroad.

Furthermore, for precautionary purposes, Technical has taken the following measures:

- will limit as much as possible the visits c/o Customers and/or suppliers;
- Has prepared disinfectant gels at the reception, goods reception and in the area used for staff breaks;
- Urges the staff to adopt all appropriate precautions, also within their private sphere, to prevent common respiratory tract infections:
  - wash their hands frequently,
  - cover your airway when you cough or sneeze,
  - limiting physical contact with people (handshakes, etc.),
  - pay attention to surface hygiene,
  - avoid close contact with people with flu-like symptoms,
  - avoid as much as possible heavily frequented environments;
- Invites its employees to scrupulously comply with the provisions issued by central and territorial authorities, and to follow updates only and exclusively through official channels.

Here are some useful links:

<http://www.salute.gov.it/nuovocoronavirus>

<https://www.regione.lombardia.it/wps/portal/istituzionale/HP>

ORGANIZZAZIONE MONDIALE DELLA SANITA'- WHO ([www.who.int](http://www.who.int))

CENTRO EUROPEO PER PREVENZIONE E CONTROLLO PATOLOGIE - ECDC ([www.ecdc.eu](http://www.ecdc.eu))

MINISTERO DELLA SALUTE ITALIANO ([www.salute.gov.it](http://www.salute.gov.it))

ISTITUTO SUPERIORE DI SANITA' - ISS ([www.iss.it](http://www.iss.it))

- Invites all employees with flu symptoms or living with flu symptoms not to go to work and to contact their doctor or the numbers 1500 or 800.89.45.45 (Lombardy Region No.);
- External personnel who need access to Technical, will be required to sign a declaration to certify that they have not stopped since February 1, 2020 in the municipalities included in the Red Zones, as identified by the Measures of the competent authorities.

At the moment our internal activities continue to be regularly carried out.

Vignate, 25.02.2020.

La Direzione



**technical** S.r.l.  
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